

## MEMORANDUM

Date: August 23, 2019

To: Faculty and Students, Department of Construction Management

From: Chair, Department of Construction Management

Subj: Bachelor of Science in Construction Management – Change of Major Requirements

The Bachelor of Science in Construction Management provides students with the opportunity to develop the skills and knowledge to pursue professional careers in construction management. The rigorous curriculum ensures that students meet the expected learning outcomes as established by the American Council for Construction Education. Therefore, the Department of Construction Management expects that students are academically prepared for this degree program.

The following guidelines are established to evaluate and approve any student wishing to change their major to Construction Management:

- All students should complete the following prior to meeting with an academic advisor:
  - Change of Major form
  - Written statement that explains the reason(s) for their interest in switching to Construction Management.
- The academic advisor should review the above documents and complete the CM Change of Major Review Form (Attachment 1).
- Students with less than 30 completed units:
  - 2.5 or higher cumulative GPA (must have completed one full term)
  - Orientation Course:
    - Completion of CM 1 or other approved orientation course with a “C” or better
  - Math & Science Requirement:
    - Completion of CM 5, DS 71, Math 6, Math 70, or Math 75 with a “C” or better
    - OR Enrollment in CM 5, DS 71, Math 6, Math 70, or Math 75
  - Completion of a LCOE Academic Plan with CM faculty advisor showing the following:
    - Completion of program in no more than eight (8) semesters
- Students with 30 - 45 completed units:
  - 2.6 or higher cumulative GPA
  - Orientation Course:
    - Completion of CM 1 or other approved orientation course with a “C” or better
  - Math & Science Requirement:
    - Completion of DS 71, Math 6, Math 70, or Math 75 with a “C” or better
    - Completion of Phys 2A or Phys 4A with a “C” or better

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- Completion of a LCOE Academic Plan with CM faculty advisor showing the following:
  - Completion of program in no more than seven (7) semesters
- Students with 46 - 60 completed units:
  - 2.75 or higher cumulative GPA (must have completed one full term)
  - Orientation Course:
    - Completion of CM 1 or other approved orientation course with a “C” or better
    - Completion of CM 7’S’ and CM 18 with a “C” or better
  - Math & Science Requirement:
    - Completion of Math 6, Math 70, or Math 75 with a “C” or better
    - Completion of Phys 2A or Phys 4A with a “C” or better
    - Completion of Phys 2B or Math 76 with a “C” or better
  - Completion of a LCOE Academic Plan with CM faculty advisor showing the following:
    - Completion of program in no more than six (6) semesters
- No students will be admitted if they have completed over 61 units unless:
  - 2.8 or higher cumulative GPA (must have completed one full term)
  - All math, science, and lower division construction management courses have been completed with a “C” or better.
  - Remaining degree requirements can be completed in less than 144 total units and within four (4) semesters.

Please contact me or your academic advisor if you have any questions.

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### Attachment 1: CM Change of Major Review Form

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Current Major: \_\_\_\_\_

Current Major Anticipated Remaining Semesters: \_\_\_\_\_

Current Catalog Year: \_\_\_\_\_

GPA: \_\_\_\_\_

Units Earned (UE): \_\_\_\_\_

Course	Grade/GPA	Less than 30	30 - 45	46 - 60	61 or More
<i>Cumulative GPA</i>		2.5+	2.6+	2.75+	2.8+
<i>CM Courses</i>					
CM 1		Y	Y	Y	Y
CM 7'S'				Y	Y
CM 18				Y	Y
CM 20					
<i>Math &amp; Science</i>					
CM 5		Completed one with "C" or better OR Enrolled in one	Completed one with "C" or better	Completed one with "C" or better	Completed one with "C" or better
DS 71					
MATH 6					
MATH 70					
MATH 75					
MATH 75A					
MATH 75B					
MATH 76				Y or Phys 2B	Y or Phys 2B
PHYS 4A			Completed one with "C" or better	Completed one with "C" or better	Completed one with "C" or better
PHYS 2A					
PHYS 2B					
<b>Max. Semesters</b>		8	7	6	4

Minimum Semesters Remaining for BSCM Degree: \_\_\_\_\_ Units Remaining: \_\_\_\_\_

Total Units Upon Degree Completion: \_\_\_\_\_ Average Units per Semester: \_\_\_\_\_

Estimated Semesters Remaining for BSCM Degree: \_\_\_\_\_ Estimated Graduation Date: \_\_\_\_\_